A19

TO ESTABLISH

# CHILD SUPPORT

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## To Get The First Court Order

Part 1: Completing and Filing the Court Papers
(Forms Packet)

**NOTICE: This process requires calculation of child support. To calculate child support, you may use the online calculator through ezcourtforms, the packet titled "Calculate Child Support", or you may make an appointment with the Clerk of Court to calculate support for you for a fee.**

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VERSION 5/28/2015-A19

**SELF-SERVICE CENTER**

# INSTRUCTIONS: HOW TO FILL OUT THE FORMS TO REQUEST CHILD SUPPORT

**TYPE OR PRINT NEATLY IN LARGE CLEAR LETTERS USING BLACK INK.**

## FAMILY COURT / SENSITIVE DATA COVERSHEET:

**(All Forms: TYPE OR PRINT IN BLACK INK)**

- Write in the information requested about petitioner, respondent, and any children under the age of 18.
- DO NOT INCLUDE MAILING ADDRESS ON THIS FORM IF REQUESTING ADDRESS PROTECTION.
- Case Type: Mark only one box that matches the legal procedure for which you are filing the documents in this packet: [x] Dissolution (Divorce).
- Interpreter: Check "yes" or "no" to indicate whether an interpreter is needed. If "yes", write in what language(s).

No additional copies needed. Do NOT serve this document on the other party.

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## PETITION TO ESTABLISH CHILD SUPPORT:

(1) Fill in the name, address, and phone number of the person filing the form. (An attorney must also list the name of the person represented and the attorney's State Bar Number.)

(2) Fill in the name of the persons shown as "Petitioner" or "Respondent" on any other case filed in the Superior Court of Arizona where custody, support, or paternity of the minor children named here was an issue. If this is the first family court case concerning this Petitioner and Respondent, list the name of the person who is filing these papers as "Petitioner" and the other party as "Respondent."

(3) Fill in the case number that was assigned for any prior case concerning the custody, support or paternity of the minor children named here was an issue. If there is no prior case, leave this blank; the Clerk of Court will provide a case number.

(4) Fill in the name and date of birth for each minor child for whom support is requested.

(5) Check the appropriate box(es) to indicate how paternity was established for the minor child(ren) for whom you are asking the Court to order support. If the choices listed here do not apply, **STOP!** You should not use these forms unless or until paternity has been established or unless an attorney has advised you to proceed.

(6) Do not sign and date the Request until you are directed to do so by a Clerk of the Superior Court or a Notary Public. Your notarized signature states to the Court that the information you have provided is true and correct to the best of your knowledge, under penalty of law.

## COMPLETE THE PARENTS WORKSHEET FOR CHILD SUPPORT.

Refer to the separate instructions and the Arizona Child Support Guidelines to complete that form, or you may substitute a printout of the worksheet produced by the Superior Court's ***online*** Child Support Calculator.

**WHEN YOU HAVE COMPLETED ALL FORMS: go to the "PROCEDURES" page** (the last document in this packet) and follow the instructions on what to do next**.**

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# Schedule of Basic Support Obligations

| Combined Adjusted Gross Income | One Child | Two Children | Three Children | Four Children | Five Children | Six Children |
|---|---|---|---|---|---|---|
| 750 | 174 | 255 | 303 | 312 | 372 | 404 |
| 800 | 185 | 271 | 323 | 360 | 396 | 431 |
| 850 | 196 | 287 | 341 | 381 | 419 | 456 |
| 900 | 206 | 301 | 358 | 399 | 439 | 478 |
| 950 | 216 | 315 | 374 | 418 | 460 | 500 |
| 1000 | 225 | 329 | 391 | 436 | 480 | 522 |
| 1050 | 235 | 343 | 407 | 455 | 500 | 544 |
| 1100 | 245 | 357 | 424 | 473 | 521 | 566 |
| 1150 | 255 | 371 | 440 | 492 | 541 | 588 |
| 1200 | 264 | 385 | 457 | 510 | 561 | 610 |
| 1250 | 274 | 399 | 473 | 528 | 581 | 632 |
| 1300 | 284 | 414 | 490 | 547 | 602 | 654 |
| 1350 | 293 | 428 | 506 | 565 | 622 | 676 |
| 1400 | 303 | 442 | 523 | 584 | 642 | 698 |
| 1450 | 313 | 456 | 539 | 602 | 662 | 720 |
| 1500 | 323 | 470 | 556 | 621 | 683 | 742 |
| 1550 | 332 | 484 | 572 | 639 | 703 | 764 |
| 1600 | 342 | 498 | 589 | 657 | 723 | 786 |
| 1650 | 351 | 511 | 604 | 675 | 742 | 807 |
| 1700 | 360 | 524 | 620 | 692 | 761 | 828 |
| 1750 | 369 | 537 | 635 | 709 | 780 | 848 |
| 1800 | 379 | 551 | 651 | 727 | 799 | 869 |
| 1850 | 388 | 564 | 666 | 744 | 818 | 889 |
| 1900 | 397 | 577 | 681 | 761 | 837 | 910 |
| 1950 | 406 | 590 | 697 | 778 | 856 | 931 |
| 2000 | 415 | 603 | 712 | 796 | 875 | 951 |
| 2050 | 424 | 616 | 727 | 812 | 894 | 971 |
| 2100 | 433 | 629 | 742 | 829 | 912 | 991 |
| 2150 | 442 | 641 | 757 | 845 | 930 | 1011 |
| 2200 | 450 | 654 | 772 | 862 | 948 | 1031 |
| 2250 | 459 | 667 | 786 | 878 | 966 | 1050 |
| 2300 | 468 | 679 | 801 | 895 | 984 | 1070 |
| 2350 | 477 | 692 | 816 | 911 | 1003 | 1090 |
| 2400 | 486 | 705 | 831 | 928 | 1021 | 1109 |
| 2450 | 495 | 717 | 845 | 944 | 1039 | 1129 |
| 2500 | 503 | 730 | 860 | 961 | 1057 | 1149 |
| 2550 | 512 | 742 | 875 | 977 | 1075 | 1169 |
| 2600 | 521 | 755 | 890 | 994 | 1093 | 1188 |
| 2650 | 530 | 768 | 905 | 1010 | 1111 | 1208 |
| 2700 | 539 | 780 | 919 | 1027 | 1130 | 1228 |
| 2750 | 547 | 793 | 934 | 1043 | 1148 | 1248 |
| 2800 | 556 | 806 | 949 | 1060 | 1166 | 1267 |
| 2850 | 565 | 818 | 964 | 1076 | 1184 | 1287 |
| 2900 | 574 | 831 | 978 | 1093 | 1202 | 1307 |
| 2950 | 583 | 844 | 993 | 1109 | 1220 | 1326 |
| 3000 | 592 | 857 | 1008 | 1126 | 1239 | 1347 |
| 3050 | 601 | 870 | 1024 | 1144 | 1258 | 1367 |
| 3100 | 610 | 883 | 1039 | 1161 | 1277 | 1388 |



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## Schedule of Basic Support Obligations

| Combined Adjusted Gross Income | One Child | Two Children | Three Children | Four Children | Five Children | Six Children |
|---|---|---|---|---|---|---|
| 3150 | 619 | 896 | 1055 | 1178 | 1296 | 1409 |
| 3200 | 628 | 909 | 1070 | 1195 | 1315 | 1429 |
| 3250 | 637 | 922 | 1085 | 1212 | 1334 | 1450 |
| 3300 | 646 | 935 | 1101 | 1230 | 1353 | 1470 |
| 3350 | 655 | 948 | 1116 | 1247 | 1372 | 1491 |
| 3400 | 663 | 961 | 1132 | 1264 | 1391 | 1512 |
| 3450 | 672 | 974 | 1147 | 1281 | 1409 | 1532 |
| 3500 | 681 | 987 | 1163 | 1299 | 1428 | 1553 |
| 3550 | 690 | 1000 | 1178 | 1316 | 1447 | 1573 |
| 3600 | 699 | 1013 | 1193 | 1333 | 1466 | 1594 |
| 3650 | 708 | 1026 | 1209 | 1350 | 1485 | 1614 |
| 3700 | 717 | 1039 | 1224 | 1367 | 1504 | 1635 |
| 3750 | 726 | 1052 | 1240 | 1385 | 1523 | 1656 |
| 3800 | 735 | 1065 | 1255 | 1402 | 1542 | 1676 |
| 3850 | 744 | 1078 | 1270 | 1419 | 1561 | 1697 |
| 3900 | 753 | 1091 | 1286 | 1436 | 1580 | 1717 |
| 3950 | 760 | 1101 | 1297 | 1449 | 1594 | 1733 |
| 4000 | 765 | 1108 | 1306 | 1458 | 1604 | 1744 |
| 4050 | 771 | 1115 | 1314 | 1468 | 1614 | 1755 |
| 4100 | 776 | 1123 | 1322 | 1477 | 1625 | 1766 |
| 4150 | 781 | 1130 | 1330 | 1486 | 1635 | 1777 |
| 4200 | 786 | 1137 | 1339 | 1495 | 1645 | 1788 |
| 4250 | 791 | 1144 | 1347 | 1504 | 1655 | 1799 |
| 4300 | 796 | 1152 | 1355 | 1514 | 1665 | 1810 |
| 4350 | 802 | 1159 | 1363 | 1523 | 1675 | 1821 |
| 4400 | 807 | 1166 | 1371 | 1532 | 1685 | 1832 |
| 4450 | 812 | 1173 | 1379 | 1541 | 1695 | 1842 |
| 4500 | 817 | 1180 | 1388 | 1550 | 1705 | 1853 |
| 4550 | 822 | 1188 | 1396 | 1559 | 1715 | 1864 |
| 4600 | 827 | 1195 | 1404 | 1568 | 1725 | 1875 |
| 4650 | 833 | 1202 | 1412 | 1577 | 1735 | 1886 |
| 4700 | 838 | 1209 | 1420 | 1586 | 1745 | 1897 |
| 4750 | 843 | 1216 | 1428 | 1596 | 1755 | 1908 |
| 4800 | 848 | 1224 | 1437 | 1605 | 1765 | 1919 |
| 4850 | 853 | 1231 | 1445 | 1614 | 1775 | 1930 |
| 4900 | 858 | 1238 | 1453 | 1623 | 1785 | 1940 |
| 4950 | 863 | 1245 | 1461 | 1632 | 1795 | 1951 |
| 5000 | 869 | 1252 | 1469 | 1641 | 1805 | 1962 |
| 5050 | 874 | 1259 | 1477 | 1650 | 1815 | 1973 |
| 5100 | 877 | 1265 | 1483 | 1657 | 1822 | 1981 |
| 5150 | 881 | 1270 | 1489 | 1664 | 1830 | 1989 |
| 5200 | 885 | 1275 | 1495 | 1670 | 1837 | 1997 |
| 5250 | 889 | 1281 | 1502 | 1677 | 1845 | 2005 |
| 5300 | 892 | 1286 | 1508 | 1684 | 1852 | 2014 |
| 5350 | 896 | 1291 | 1514 | 1691 | 1860 | 2022 |
| 5400 | 900 | 1296 | 1520 | 1698 | 1867 | 2030 |
| 5450 | 903 | 1302 | 1526 | 1704 | 1875 | 2038 |
| 5500 | 907 | 1307 | 1532 | 1711 | 1882 | 2046 |



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## Schedule of Basic Support Obligations

| Combined Adjusted Gross Income | One Child | Two Children | Three Children | Four Children | Five Children | Six Children |
|---|---|---|---|---|---|---|
| 5550 | 911 | 1312 | 1538 | 1718 | 1890 | 2054 |
| 5600 | 915 | 1318 | 1544 | 1725 | 1897 | 2063 |
| 5650 | 918 | 1323 | 1550 | 1732 | 1905 | 2071 |
| 5700 | 922 | 1328 | 1556 | 1739 | 1912 | 2079 |
| 5750 | 926 | 1333 | 1563 | 1745 | 1920 | 2087 |
| 5800 | 930 | 1339 | 1569 | 1752 | 1927 | 2095 |
| 5850 | 933 | 1344 | 1575 | 1759 | 1935 | 2103 |
| 5900 | 937 | 1349 | 1581 | 1766 | 1942 | 2111 |
| 5950 | 941 | 1354 | 1587 | 1773 | 1950 | 2120 |
| 6000 | 944 | 1360 | 1593 | 1779 | 1957 | 2128 |
| 6050 | 948 | 1365 | 1599 | 1786 | 1965 | 2136 |
| 6100 | 952 | 1370 | 1605 | 1793 | 1972 | 2144 |
| 6150 | 956 | 1376 | 1611 | 1800 | 1980 | 2152 |
| 6200 | 959 | 1380 | 1616 | 1805 | 1986 | 2159 |
| 6250 | 962 | 1384 | 1620 | 1810 | 1991 | 2164 |
| 6300 | 965 | 1388 | 1625 | 1815 | 1996 | 2170 |
| 6350 | 968 | 1392 | 1629 | 1819 | 2001 | 2175 |
| 6400 | 971 | 1395 | 1633 | 1824 | 2006 | 2181 |
| 6450 | 973 | 1399 | 1637 | 1828 | 2011 | 2186 |
| 6500 | 976 | 1403 | 1641 | 1833 | 2016 | 2192 |
| 6550 | 979 | 1407 | 1645 | 1837 | 2021 | 2197 |
| 6600 | 982 | 1411 | 1649 | 1842 | 2026 | 2203 |
| 6650 | 985 | 1415 | 1653 | 1847 | 2031 | 2208 |
| 6700 | 988 | 1418 | 1657 | 1851 | 2036 | 2213 |
| 6750 | 991 | 1422 | 1661 | 1856 | 2041 | 2219 |
| 6800 | 994 | 1426 | 1665 | 1860 | 2046 | 2224 |
| 6850 | 997 | 1430 | 1670 | 1865 | 2051 | 2230 |
| 6900 | 1000 | 1434 | 1674 | 1869 | 2056 | 2235 |
| 6950 | 1002 | 1438 | 1678 | 1874 | 2061 | 2241 |
| 7000 | 1005 | 1442 | 1682 | 1879 | 2066 | 2246 |
| 7050 | 1008 | 1445 | 1686 | 1883 | 2071 | 2252 |
| 7100 | 1011 | 1449 | 1690 | 1888 | 2077 | 2257 |
| 7150 | 1014 | 1453 | 1694 | 1892 | 2082 | 2263 |
| 7200 | 1017 | 1457 | 1698 | 1897 | 2087 | 2268 |
| 7250 | 1020 | 1461 | 1702 | 1901 | 2092 | 2274 |
| 7300 | 1023 | 1465 | 1706 | 1906 | 2097 | 2279 |
| 7350 | 1024 | 1466 | 1708 | 1908 | 2099 | 2281 |
| 7400 | 1026 | 1468 | 1710 | 1910 | 2101 | 2284 |
| 7450 | 1027 | 1470 | 1712 | 1912 | 2103 | 2286 |
| 7500 | 1029 | 1472 | 1714 | 1914 | 2106 | 2289 |
| 7550 | 1030 | 1474 | 1716 | 1916 | 2108 | 2291 |
| 7600 | 1032 | 1476 | 1718 | 1918 | 2110 | 2294 |
| 7650 | 1033 | 1478 | 1719 | 1921 | 2113 | 2296 |
| 7700 | 1035 | 1479 | 1721 | 1923 | 2115 | 2299 |
| 7750 | 1036 | 1481 | 1723 | 1925 | 2117 | 2301 |
| 7800 | 1038 | 1483 | 1725 | 1927 | 2119 | 2304 |
| 7850 | 1039 | 1485 | 1727 | 1929 | 2122 | 2306 |
| 7900 | 1041 | 1487 | 1729 | 1931 | 2124 | 2309 |



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## Schedule of Basic Support Obligations

| Combined Adjusted Gross Income | One Child | Two Children | Three Children | Four Children | Five Children | Six Children |
|---|---|---|---|---|---|---|
| 7950 | 1042 | 1489 | 1731 | 1933 | 2126 | 2311 |
| 8000 | 1044 | 1491 | 1732 | 1935 | 2129 | 2314 |
| 8050 | 1045 | 1492 | 1734 | 1937 | 2131 | 2316 |
| 8100 | 1047 | 1494 | 1736 | 1939 | 2133 | 2319 |
| 8150 | 1048 | 1496 | 1738 | 1941 | 2136 | 2321 |
| 8200 | 1050 | 1498 | 1740 | 1943 | 2138 | 2324 |
| 8250 | 1051 | 1500 | 1742 | 1946 | 2140 | 2326 |
| 8300 | 1053 | 1502 | 1744 | 1948 | 2142 | 2329 |
| 8350 | 1054 | 1504 | 1745 | 1950 | 2145 | 2331 |
| 8400 | 1055 | 1505 | 1747 | 1952 | 2147 | 2333 |
| 8450 | 1058 | 1509 | 1751 | 1956 | 2152 | 2339 |
| 8500 | 1063 | 1516 | 1759 | 1965 | 2161 | 2349 |
| 8550 | 1068 | 1522 | 1767 | 1973 | 2171 | 2360 |
| 8600 | 1072 | 1529 | 1774 | 1982 | 2180 | 2370 |
| 8650 | 1077 | 1536 | 1782 | 1991 | 2190 | 2380 |
| 8700 | 1082 | 1543 | 1790 | 1999 | 2199 | 2391 |
| 8750 | 1087 | 1549 | 1798 | 2008 | 2209 | 2401 |
| 8800 | 1092 | 1556 | 1806 | 2017 | 2218 | 2411 |
| 8850 | 1096 | 1563 | 1813 | 2025 | 2228 | 2422 |
| 8900 | 1101 | 1570 | 1821 | 2034 | 2238 | 2432 |
| 8950 | 1106 | 1576 | 1829 | 2043 | 2247 | 2443 |
| 9000 | 1111 | 1583 | 1837 | 2051 | 2257 | 2453 |
| 9050 | 1116 | 1590 | 1844 | 2060 | 2266 | 2463 |
| 9100 | 1120 | 1597 | 1852 | 2069 | 2276 | 2474 |
| 9150 | 1125 | 1603 | 1860 | 2077 | 2285 | 2484 |
| 9200 | 1130 | 1610 | 1868 | 2086 | 2295 | 2494 |
| 9250 | 1134 | 1616 | 1874 | 2093 | 2302 | 2503 |
| 9300 | 1137 | 1620 | 1879 | 2099 | 2309 | 2509 |
| 9350 | 1140 | 1624 | 1884 | 2104 | 2315 | 2516 |
| 9400 | 1143 | 1629 | 1889 | 2110 | 2321 | 2523 |
| 9450 | 1146 | 1633 | 1894 | 2116 | 2327 | 2530 |
| 9500 | 1149 | 1637 | 1899 | 2121 | 2334 | 2537 |
| 9550 | 1152 | 1642 | 1904 | 2127 | 2340 | 2543 |
| 9600 | 1155 | 1646 | 1909 | 2133 | 2346 | 2550 |
| 9650 | 1158 | 1650 | 1914 | 2138 | 2352 | 2557 |
| 9700 | 1161 | 1655 | 1920 | 2144 | 2358 | 2564 |
| 9750 | 1164 | 1659 | 1925 | 2150 | 2365 | 2570 |
| 9800 | 1168 | 1664 | 1930 | 2156 | 2372 | 2578 |
| 9850 | 1171 | 1669 | 1936 | 2162 | 2379 | 2585 |
| 9900 | 1174 | 1674 | 1941 | 2169 | 2385 | 2593 |
| 9950 | 1178 | 1678 | 1947 | 2175 | 2392 | 2600 |
| 10000 | 1181 | 1683 | 1953 | 2181 | 2399 | 2608 |
| 10050 | 1185 | 1688 | 1958 | 2187 | 2406 | 2615 |
| 10100 | 1188 | 1693 | 1964 | 2194 | 2413 | 2623 |
| 10150 | 1191 | 1698 | 1969 | 2200 | 2420 | 2630 |
| 10200 | 1195 | 1703 | 1975 | 2206 | 2427 | 2638 |
| 10250 | 1198 | 1707 | 1981 | 2212 | 2434 | 2645 |
| 10300 | 1202 | 1712 | 1986 | 2219 | 2441 | 2653 |



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## Schedule of Basic Support Obligations

| Combined Adjusted Gross Income | One Child | Two Children | Three Children | Four Children | Five Children | Six Children |
|---|---|---|---|---|---|---|
| 10350 | 1205 | 1717 | 1992 | 2225 | 2447 | 2660 |
| 10400 | 1207 | 1720 | 1996 | 2229 | 2452 | 2665 |
| 10450 | 1210 | 1724 | 2000 | 2234 | 2457 | 2671 |
| 10500 | 1213 | 1728 | 2004 | 2238 | 2462 | 2676 |
| 10550 | 1215 | 1731 | 2008 | 2243 | 2467 | 2681 |
| 10600 | 1218 | 1735 | 2012 | 2247 | 2472 | 2687 |
| 10650 | 1220 | 1738 | 2016 | 2252 | 2477 | 2692 |
| 10700 | 1223 | 1742 | 2020 | 2256 | 2482 | 2698 |
| 10750 | 1226 | 1745 | 2024 | 2261 | 2487 | 2703 |
| 10800 | 1228 | 1749 | 2028 | 2265 | 2492 | 2708 |
| 10850 | 1231 | 1753 | 2032 | 2270 | 2497 | 2714 |
| 10900 | 1233 | 1756 | 2036 | 2274 | 2502 | 2719 |
| 10950 | 1236 | 1760 | 2040 | 2279 | 2507 | 2725 |
| 11000 | 1239 | 1763 | 2044 | 2283 | 2511 | 2730 |
| 11050 | 1241 | 1767 | 2048 | 2288 | 2516 | 2735 |
| 11100 | 1244 | 1771 | 2052 | 2292 | 2521 | 2741 |
| 11150 | 1246 | 1774 | 2056 | 2297 | 2526 | 2746 |
| 11200 | 1249 | 1778 | 2060 | 2301 | 2531 | 2752 |
| 11250 | 1251 | 1781 | 2064 | 2306 | 2536 | 2757 |
| 11300 | 1254 | 1785 | 2068 | 2310 | 2541 | 2762 |
| 11350 | 1257 | 1788 | 2072 | 2315 | 2546 | 2768 |
| 11400 | 1259 | 1792 | 2076 | 2319 | 2551 | 2773 |
| 11450 | 1262 | 1796 | 2080 | 2324 | 2556 | 2778 |
| 11500 | 1264 | 1799 | 2084 | 2328 | 2561 | 2784 |
| 11550 | 1267 | 1803 | 2088 | 2333 | 2566 | 2789 |
| 11600 | 1270 | 1806 | 2092 | 2337 | 2571 | 2795 |
| 11650 | 1272 | 1810 | 2096 | 2342 | 2576 | 2800 |
| 11700 | 1275 | 1814 | 2100 | 2346 | 2581 | 2805 |
| 11750 | 1277 | 1817 | 2105 | 2351 | 2586 | 2811 |
| 11800 | 1280 | 1821 | 2109 | 2356 | 2591 | 2817 |
| 11850 | 1283 | 1825 | 2114 | 2361 | 2597 | 2823 |
| 11900 | 1286 | 1829 | 2119 | 2366 | 2603 | 2830 |
| 11950 | 1289 | 1833 | 2123 | 2372 | 2609 | 2836 |
| 12000 | 1292 | 1838 | 2128 | 2377 | 2615 | 2842 |
| 12050 | 1295 | 1842 | 2133 | 2383 | 2621 | 2849 |
| 12100 | 1298 | 1846 | 2138 | 2388 | 2627 | 2855 |
| 12150 | 1301 | 1850 | 2143 | 2393 | 2633 | 2862 |
| 12200 | 1304 | 1854 | 2147 | 2399 | 2638 | 2868 |
| 12250 | 1306 | 1858 | 2152 | 2404 | 2644 | 2874 |
| 12300 | 1309 | 1863 | 2157 | 2409 | 2650 | 2881 |
| 12350 | 1312 | 1867 | 2162 | 2415 | 2656 | 2887 |
| 12400 | 1315 | 1871 | 2167 | 2420 | 2662 | 2894 |
| 12450 | 1318 | 1875 | 2171 | 2425 | 2668 | 2900 |
| 12500 | 1321 | 1879 | 2176 | 2431 | 2674 | 2906 |
| 12550 | 1324 | 1883 | 2181 | 2436 | 2680 | 2913 |
| 12600 | 1327 | 1887 | 2186 | 2441 | 2686 | 2919 |
| 12650 | 1330 | 1891 | 2190 | 2447 | 2691 | 2926 |
| 12700 | 1333 | 1896 | 2195 | 2452 | 2697 | 2932 |



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## Schedule of Basic Support Obligations

| Combined Adjusted Gross Income | One Child | Two Children | Three Children | Four Children | Five Children | Six Children |
|---|---|---|---|---|---|---|
| 12750 | 1336 | 1900 | 2200 | 2457 | 2703 | 2938 |
| 12800 | 1338 | 1904 | 2205 | 2463 | 2709 | 2945 |
| 12850 | 1341 | 1908 | 2210 | 2468 | 2715 | 2951 |
| 12900 | 1344 | 1912 | 2214 | 2473 | 2721 | 2957 |
| 12950 | 1347 | 1916 | 2219 | 2479 | 2727 | 2964 |
| 13000 | 1350 | 1920 | 2224 | 2484 | 2732 | 2970 |
| 13050 | 1353 | 1924 | 2229 | 2489 | 2738 | 2977 |
| 13100 | 1356 | 1929 | 2233 | 2495 | 2744 | 2983 |
| 13150 | 1359 | 1933 | 2238 | 2500 | 2750 | 2989 |
| 13200 | 1362 | 1937 | 2243 | 2505 | 2756 | 2996 |
| 13250 | 1365 | 1941 | 2248 | 2511 | 2762 | 3002 |
| 13300 | 1367 | 1945 | 2252 | 2516 | 2768 | 3008 |
| 13350 | 1370 | 1949 | 2257 | 2521 | 2774 | 3015 |
| 13400 | 1373 | 1953 | 2262 | 2527 | 2779 | 3021 |
| 13450 | 1376 | 1958 | 2267 | 2532 | 2785 | 3028 |
| 13500 | 1379 | 1962 | 2272 | 2537 | 2791 | 3034 |
| 13550 | 1382 | 1966 | 2276 | 2543 | 2797 | 3040 |
| 13600 | 1385 | 1970 | 2281 | 2548 | 2803 | 3047 |
| 13650 | 1388 | 1974 | 2286 | 2553 | 2809 | 3053 |
| 13700 | 1391 | 1978 | 2291 | 2559 | 2815 | 3059 |
| 13750 | 1393 | 1982 | 2295 | 2564 | 2820 | 3066 |
| 13800 | 1396 | 1986 | 2300 | 2569 | 2826 | 3072 |
| 13850 | 1399 | 1991 | 2305 | 2575 | 2832 | 3079 |
| 13900 | 1402 | 1995 | 2310 | 2580 | 2838 | 3085 |
| 13950 | 1405 | 1999 | 2315 | 2585 | 2844 | 3091 |
| 14000 | 1408 | 2003 | 2319 | 2591 | 2850 | 3098 |
| 14050 | 1411 | 2007 | 2324 | 2596 | 2856 | 3104 |
| 14100 | 1414 | 2011 | 2329 | 2601 | 2861 | 3110 |
| 14150 | 1417 | 2015 | 2334 | 2607 | 2867 | 3117 |
| 14200 | 1420 | 2019 | 2338 | 2612 | 2873 | 3123 |
| 14250 | 1422 | 2024 | 2343 | 2617 | 2879 | 3130 |
| 14300 | 1425 | 2028 | 2348 | 2623 | 2885 | 3136 |
| 14350 | 1428 | 2032 | 2353 | 2628 | 2891 | 3142 |
| 14400 | 1431 | 2036 | 2357 | 2633 | 2897 | 3149 |
| 14450 | 1434 | 2040 | 2362 | 2639 | 2903 | 3155 |
| 14500 | 1437 | 2044 | 2367 | 2644 | 2908 | 3161 |
| 14550 | 1440 | 2048 | 2372 | 2649 | 2914 | 3168 |
| 14600 | 1443 | 2052 | 2377 | 2655 | 2920 | 3174 |
| 14650 | 1446 | 2056 | 2381 | 2660 | 2926 | 3180 |
| 14700 | 1448 | 2060 | 2385 | 2665 | 2931 | 3186 |
| 14750 | 1451 | 2064 | 2390 | 2669 | 2936 | 3192 |
| 14800 | 1454 | 2068 | 2394 | 2674 | 2941 | 3197 |
| 14850 | 1457 | 2072 | 2398 | 2679 | 2947 | 3203 |
| 14900 | 1460 | 2076 | 2402 | 2684 | 2952 | 3209 |
| 14950 | 1463 | 2079 | 2407 | 2688 | 2957 | 3214 |
| 15000 | 1466 | 2083 | 2411 | 2693 | 2962 | 3220 |
| 15050 | 1468 | 2087 | 2415 | 2698 | 2968 | 3226 |
| 15100 | 1471 | 2091 | 2419 | 2703 | 2973 | 3231 |



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## Schedule of Basic Support Obligations

| Combined Adjusted Gross Income | One Child | Two Children | Three Children | Four Children | Five Children | Six Children |
|---|---|---|---|---|---|---|
| 15150 | 1474 | 2095 | 2424 | 2707 | 2978 | 3237 |
| 15200 | 1477 | 2099 | 2428 | 2712 | 2983 | 3243 |
| 15250 | 1480 | 2102 | 2432 | 2717 | 2988 | 3248 |
| 15300 | 1483 | 2106 | 2436 | 2722 | 2994 | 3254 |
| 15350 | 1485 | 2110 | 2441 | 2726 | 2999 | 3260 |
| 15400 | 1488 | 2114 | 2445 | 2731 | 3004 | 3266 |
| 15450 | 1491 | 2118 | 2449 | 2736 | 3009 | 3271 |
| 15500 | 1494 | 2122 | 2453 | 2741 | 3015 | 3277 |
| 15550 | 1497 | 2125 | 2458 | 2745 | 3020 | 3283 |
| 15600 | 1500 | 2129 | 2462 | 2750 | 3025 | 3288 |
| 15650 | 1502 | 2133 | 2466 | 2755 | 3030 | 3294 |
| 15700 | 1505 | 2137 | 2471 | 2760 | 3036 | 3300 |
| 15750 | 1508 | 2141 | 2475 | 2764 | 3041 | 3305 |
| 15800 | 1511 | 2145 | 2479 | 2769 | 3046 | 3311 |
| 15850 | 1514 | 2148 | 2483 | 2774 | 3051 | 3317 |
| 15900 | 1517 | 2152 | 2488 | 2779 | 3056 | 3322 |
| 15950 | 1519 | 2156 | 2492 | 2783 | 3062 | 3328 |
| 16000 | 1522 | 2160 | 2496 | 2788 | 3067 | 3334 |
| 16050 | 1525 | 2164 | 2500 | 2793 | 3072 | 3339 |
| 16100 | 1528 | 2168 | 2505 | 2798 | 3077 | 3345 |
| 16150 | 1531 | 2171 | 2509 | 2802 | 3083 | 3351 |
| 16200 | 1534 | 2175 | 2513 | 2807 | 3088 | 3356 |
| 16250 | 1536 | 2179 | 2517 | 2812 | 3093 | 3362 |
| 16300 | 1539 | 2183 | 2522 | 2817 | 3098 | 3368 |
| 16350 | 1542 | 2187 | 2526 | 2821 | 3103 | 3373 |
| 16400 | 1545 | 2190 | 2530 | 2826 | 3108 | 3379 |
| 16450 | 1547 | 2194 | 2534 | 2830 | 3114 | 3384 |
| 16500 | 1550 | 2198 | 2539 | 2836 | 3119 | 3391 |
| 16550 | 1553 | 2202 | 2544 | 2841 | 3125 | 3397 |
| 16600 | 1556 | 2206 | 2548 | 2846 | 3131 | 3403 |
| 16650 | 1559 | 2211 | 2553 | 2852 | 3137 | 3410 |
| 16700 | 1562 | 2215 | 2558 | 2857 | 3143 | 3416 |
| 16750 | 1565 | 2219 | 2562 | 2862 | 3148 | 3422 |
| 16800 | 1568 | 2223 | 2567 | 2867 | 3154 | 3429 |
| 16850 | 1570 | 2227 | 2572 | 2873 | 3160 | 3435 |
| 16900 | 1573 | 2231 | 2577 | 2878 | 3166 | 3441 |
| 16950 | 1576 | 2235 | 2581 | 2883 | 3172 | 3447 |
| 17000 | 1579 | 2239 | 2586 | 2888 | 3177 | 3454 |
| 17050 | 1582 | 2243 | 2591 | 2894 | 3183 | 3460 |
| 17100 | 1585 | 2247 | 2595 | 2899 | 3189 | 3466 |
| 17150 | 1588 | 2251 | 2600 | 2904 | 3195 | 3473 |
| 17200 | 1590 | 2255 | 2605 | 2909 | 3200 | 3479 |
| 17250 | 1593 | 2259 | 2609 | 2915 | 3206 | 3485 |
| 17300 | 1596 | 2263 | 2614 | 2920 | 3212 | 3491 |
| 17350 | 1599 | 2267 | 2619 | 2925 | 3218 | 3498 |
| 17400 | 1602 | 2271 | 2623 | 2930 | 3223 | 3504 |
| 17450 | 1605 | 2276 | 2628 | 2936 | 3229 | 3510 |
| 17500 | 1608 | 2280 | 2633 | 2941 | 3235 | 3516 |



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## Schedule of Basic Support Obligations

| Combined Adjusted Gross Income | One Child | Two Children | Three Children | Four Children | Five Children | Six Children |
|---|---|---|---|---|---|---|
| 17550 | 1610 | 2284 | 2638 | 2946 | 3241 | 3523 |
| 17600 | 1613 | 2288 | 2642 | 2951 | 3246 | 3529 |
| 17650 | 1616 | 2292 | 2647 | 2957 | 3252 | 3535 |
| 17700 | 1619 | 2296 | 2652 | 2962 | 3258 | 3541 |
| 17750 | 1622 | 2300 | 2656 | 2967 | 3264 | 3548 |
| 17800 | 1625 | 2304 | 2661 | 2972 | 3270 | 3554 |
| 17850 | 1628 | 2308 | 2666 | 2978 | 3275 | 3560 |
| 17900 | 1630 | 2312 | 2670 | 2983 | 3281 | 3567 |
| 17950 | 1633 | 2316 | 2675 | 2988 | 3287 | 3573 |
| 18000 | 1636 | 2320 | 2680 | 2993 | 3293 | 3579 |
| 18050 | 1639 | 2324 | 2684 | 2999 | 3298 | 3585 |
| 18100 | 1642 | 2328 | 2689 | 3004 | 3304 | 3592 |
| 18150 | 1645 | 2332 | 2694 | 3009 | 3310 | 3598 |
| 18200 | 1648 | 2336 | 2699 | 3014 | 3316 | 3604 |
| 18250 | 1650 | 2340 | 2703 | 3019 | 3321 | 3610 |
| 18300 | 1653 | 2345 | 2708 | 3025 | 3327 | 3617 |
| 18350 | 1656 | 2349 | 2713 | 3030 | 3333 | 3623 |
| 18400 | 1659 | 2353 | 2717 | 3035 | 3339 | 3629 |
| 18450 | 1662 | 2357 | 2722 | 3040 | 3344 | 3635 |
| 18500 | 1665 | 2361 | 2727 | 3046 | 3350 | 3642 |
| 18550 | 1667 | 2365 | 2731 | 3051 | 3356 | 3648 |
| 18600 | 1670 | 2369 | 2736 | 3056 | 3362 | 3654 |
| 18650 | 1673 | 2373 | 2741 | 3061 | 3368 | 3661 |
| 18700 | 1676 | 2377 | 2745 | 3067 | 3373 | 3667 |
| 18750 | 1679 | 2381 | 2750 | 3072 | 3379 | 3673 |
| 18800 | 1682 | 2385 | 2755 | 3077 | 3385 | 3679 |
| 18850 | 1685 | 2389 | 2759 | 3082 | 3391 | 3686 |
| 18900 | 1687 | 2393 | 2764 | 3088 | 3396 | 3692 |
| 18950 | 1690 | 2397 | 2769 | 3093 | 3402 | 3698 |
| 19000 | 1693 | 2401 | 2774 | 3098 | 3408 | 3704 |
| 19050 | 1696 | 2405 | 2778 | 3103 | 3414 | 3711 |
| 19100 | 1699 | 2409 | 2783 | 3109 | 3419 | 3717 |
| 19150 | 1702 | 2414 | 2788 | 3114 | 3425 | 3723 |
| 19200 | 1705 | 2418 | 2792 | 3119 | 3431 | 3729 |
| 19250 | 1707 | 2422 | 2797 | 3124 | 3437 | 3736 |
| 19300 | 1710 | 2426 | 2802 | 3130 | 3442 | 3742 |
| 19350 | 1713 | 2430 | 2806 | 3135 | 3448 | 3748 |
| 19400 | 1716 | 2434 | 2811 | 3140 | 3454 | 3755 |
| 19450 | 1719 | 2438 | 2816 | 3145 | 3460 | 3761 |
| 19500 | 1722 | 2442 | 2820 | 3150 | 3466 | 3767 |
| 19550 | 1725 | 2446 | 2825 | 3156 | 3471 | 3773 |
| 19600 | 1727 | 2450 | 2830 | 3161 | 3477 | 3779 |
| 19650 | 1729 | 2453 | 2833 | 3164 | 3481 | 3784 |
| 19700 | 1732 | 2456 | 2836 | 3168 | 3485 | 3788 |
| 19750 | 1734 | 2459 | 2839 | 3172 | 3489 | 3792 |
| 19800 | 1736 | 2462 | 2843 | 3175 | 3493 | 3797 |
| 19850 | 1738 | 2465 | 2846 | 3179 | 3497 | 3801 |
| 19900 | 1740 | 2467 | 2849 | 3183 | 3501 | 3806 |
| 19950 | 1742 | 2470 | 2853 | 3186 | 3505 | 3810 |
| 20000 | 1744 | 2473 | 2856 | 3190 | 3509 | 3815 |



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**Self-Service Center (SSC)**

# HOW TO COMPLETE A
# PARENTS WORKSHEET FOR CHILD SUPPORT

Use the ***FREE*** online child support calculator at the Superior Court's Web page to produce the *Parents Worksheet for Child Support* that **MUST** be turned in along with your other court papers.

Using the online calculator is FREE (access to the Internet and a printer required).

If you do not have access to the Internet and/or a printer, you may use the computers at all Superior Court Self-Service Center locations for free and print out the Parents Worksheet produced by the online calculator as well. There is a small, per-page charge for printing.

- Go to the Superior Court's ezcourtform Web page
- Click "**Child Support Calculator**" on right side of the web page.
- Fill in the information requested and print out the Worksheet.

**Advantages of Using the Online Child Support Calculator**

- The online calculator is free.
- The online calculator does the math for you
- The online calculator produces a neater, more readable worksheet.
- The online calculator produces a more accurate child support calculation, **AND**
- **You don't have to go through 37 pages of Guidelines and Instructions**

*If you want to perform the calculations yourself*, you will need an additional 39 pages of guidelines, instructions, and the Parents Worksheet itself. These are available for separate purchase from the SSC as part of the **"How to Calculate Child Support**" packet, or may be downloaded for free from the Superior Court's Web page.

You may also attend the free "*How to Complete Papers to Modify Child Support*" workshop described in the flyer that appears at the beginning of this packet.

**You may also call 928-428-3100 for an appointment for assistance (in English or Spanish) at the Phoenix courthouse. Ask for the "Calculations Department". There is a FEE for this**

**WHEN YOU HAVE COMPLETED ALL NEEDED FORMS, GO TO THE "PROCEDURES" PAGE AND FOLLOW THE STEPS LISTED THERE.**

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# PARENT'S WORKSHEET INSTRUCTIONS

This worksheet provides the information the court needs to determine child support amounts in accordance with Arizona's Child Support Guidelines. You may get a copy of the Child Support Guidelines for a fee from any of the four Self-Service Center or you can download it free from the Internet.

**COMPLETE THIS WORKSHEET IF:**

- You are a party to a court action to establish child support **or** to modify an existing order for child support.

**Need help with calculations? Use the free Online Child Support Calculator at the Superior Court's website to perform the calculations for you. Click "Child Support Calculator and Worksheet" (on the right side of the page). You may print and use the worksheet produced by the calculator <u>in place of</u> the form included in this packet.**

**You may also call 928-428-3100 for an appointment for assistance (in English or Spanish) at the Phoenix courthouse location. Ask for the "Calculations Department". There is a fee for this service.**

**TO COMPLETE THIS WORKSHEET YOU WILL NEED TO KNOW:**

- Your case number.
- Your monthly gross income and that of the other parent.
- The monthly cost of medical insurance for the minor children who are the subject of this action.
- Monthly childcare amounts paid to others.
- The number of days the minor child(ren) spend with the non-primary residential (custodial) parent.
- Monthly obligations of yourself and the other parent for child support or court-ordered spousal maintenance/ support.

**FOLLOW THESE INSTRUCTIONS WHICH ARE NUMBERED TO MATCH THE IDENTIFYING NUMBERS IN PARENTHESES ON THE FORM. TYPE OR PRINT NEATLY USING BLACK INK.** The number *in brackets* <u>after</u> the instructions tells you where to look in the **Guidelines** for this item, for example, [Guidelines 5].

**<u>BASIC INFORMATION</u>**

**(1)** Type or print the information requested at top left for the person who is filing this form. Check the appropriate box to indicate whether you are the Petitioner or Respondent in this case, and also whether you are represented by an attorney. (The spaces marked "for "Attorney Name", "Bar No.", etc, are used **only** if an attorney is preparing this form.)

**(2)** Type or print the name of the county in which this worksheet is being filed. (This may already be printed on the form.)

**(3)** Type or print the name of the persons shown as the Petitioner and the Respondent on the original petition to establish support or on the Order that established support.

**(4)** Type or print your case number and the ATLAS number. If you do not have a case number, leave this item blank. If you do not have an ATLAS number, leave this item blank.

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**(5)** Enter the number of minor children from this relationship for whom support is being sought in this court action.

**(6)** Check the box to indicate which parent is the "primary residential parent". If not stated directly in a Court Order, who does (do) the minor children) live with most of the time?

**(7)** Check the box to indicate which parent is completing this form.

**(8)** Where did you get the figures you are supplying for the other party? Check the box to indicate whether those numbers are Actual, Estimated or Attributed. [See Guidelines 5.E.] Examples of ESTIMATED income: He was promoted to supervisor and I know that position pays more; she has the same job as my sister, who works at the same place and makes this amount. Example of ATTRIBUTED income: My ex-wife was a secretary earning $1500/month. Now she has remarried and is staying home as a homemaker.

**MONTHLY GROSS INCOME**

- Terms such as "gross income" and "adjusted gross income" as used here do not have the same meaning as when they are used for tax purposes.
- "Gross Income" is not your "take home pay", it is the higher amount shown before any deductions are taken out of your check.
- If you are converting a weekly "gross income" figure to a "monthly gross income" figure, multiply the weekly amount by 4.33 (52 weeks divided by 12 months = 4.33 average weeks in a month).

**(9)** Type or print the total amount of your Gross Income each month. Gross income means the amount before taxes and other deductions are taken out. For income from self-employment, rent, royalties, proprietorship of a business, joint ownership of a partnership or closely held corporation, gross income means gross receipts minus ordinary and necessary expenses required to produce income. What you include as "ordinary and necessary expenses" may be adjusted by the court, if deemed inappropriate for determining gross income for child support. Ordinary and necessary expenses include one-half of the self-employment tax actually paid.

**Gross Income includes monies from:**

- Salaries
- Bonuses
- Worker's Compensation Benefits
- Wages
- Dividends
- Disability Insurance (including Social Security disability)
- Annuities
- Royalties
- Commissions
- Capital Gains
- Interest
- Self-employment
- Severance Pay
- Unemployment Insurance Benefits
- Income from a Business
- Pensions
- Rental Income
- Prizes
- Social Security Benefits
- Trust Income
- Recurring Gifts
- Spousal Maintenance (alimony) (Item 11)

Gross Income **does not include** benefits from public assistance programs such as Temporary Assistance for Needy Families (TANF), Supplemental Social Security Income (SSI), Nutrition Assistance (food stamps/EBT or WIC), and General Assistance (GA); and, it **does not include** child support payments received.

Also type or print the total monthly gross income for the other parent, to the best of your knowledge. If a parent is unemployed or underemployed, you may ask the court to attribute income to that parent by entering the amount of what you think that parent would be earning if he or she worked at full earning capacity. The court shall presume, in the absence of contrary testimony, that a non-primary residential parent (custodial parent) is capable of full-time employment at least at the federal adult minimum wage. [Guidelines 5.E.] This

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presumption **does not** apply to non-primary residential parents under the age of eighteen who are attending high school. If gross income is attributed to the parent receiving support, appropriate childcare expenses may also be attributed at Item 18.

If you are completing this Parent's Worksheet as part of a modification proceeding and your income is different from the court's most recent findings, you must attach documentation to verify your current income. The documentation should include: your most recent tax return, W-2, or 1099 forms and your most recent paycheck stub showing year-to-date information. If these are not available, provide other documentation such as a statement of earnings from your employer showing year-to-date income.

If you are completing this Parent's Worksheet as part of a modification proceeding and the income you show for the other party is different from that listed on the court's most recent findings regarding income of that parent, you must attach documentation of the amount **or** mark the box in Item 8 to show that the income amount is estimated or attributed and explain the basis for the amount shown.

**ADJUSTMENTS TO MONTHLY GROSS INCOME**

**(10-11)** Type or print the total monthly amount of court-ordered spousal maintenance/alimony you and/or the other parent actually **pay to** a former spouse **or receive from** a former spouse. Also, the amount that is paid or received or *will be* paid or received in this court case each month. Spousal maintenance/alimony paid is a deduction from gross income. Spousal maintenance/alimony received is an addition to gross income. [Guidelines 2.C. and 6.A.]

**(12)** Type or print the total amount of court-ordered child support you and/or the other parent actually pay [Guidelines 6.B.] each month for children of other relationships, And/Or, if you and/or the other parent are the primary residential parent of minor child(ren) of other relationships, based on a "simplified application of the Guidelines", determine an adjustment to enter based on the amount of court-ordered child support you "contribute". [Guidelines 6.C.] Court-ordered *arrearage* payments are not included in either case.

**EXAMPLE** (copied directly from the Guidelines):
A parent having gross monthly income of $2,000 supports a natural or adopted minor child who is not the subject of the child support case before the court and for whom no child support order exists. To use the Simplified Application of the Guidelines, locate $2,000 in the Combined Adjusted Gross Income column of the Schedule. Select the amount in the column for one child, $415. The parent's income may be reduced up to $415, resulting in an Adjusted Gross Income of $1,585.

**(13)** You may ask the court to consider the financial obligation you have to support other natural or adopted minor children for whom there is no court order requiring you to pay support. If you choose to do this, the adjustment amount you may request is determined by a "simplified application of the guidelines". On the Schedule of Basic Child Support Obligations, find the amount that is closest to the adjusted gross income amount of the parent requesting an adjustment. Go to the column for the number of children in question. Enter the amount shown there in Item 13. [Guidelines 6.D.]

**(14)** **Adjusted Gross Income**. For each parent, add or subtract the numbers in Items 10 through 13 from the number in Item 9. Write the results for each parent on the line in Item 14. This is the Adjusted Monthly Gross Income for each parent. [Guidelines 7]

**COMBINED ADJUSTED MONTHLY GROSS INCOME**

**(15)** Add the two numbers in Item 14 together (the one for the father and the one for the mother). This total is the Combined Adjusted Monthly Gross Income.

**BASIC CHILD SUPPORT OBLIGATION You MUST view the *"Schedule of Basic Child Support Obligations"* in order to answer (16). You can download the entire document free from our website.**

**OR you can use the online child support calculator to calculate the amount for you automatically.**

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**The online calculator can be found at the Superior Court's ezcourtforms Web page OR you can call 602-506-3762 for an appointment to have someone help you calculate child support. There is a fee for this service.**

**(16)** On the "***Schedule of Basic Child Support Obligations*** locate the amount that is closest to the Combined Adjusted Monthly Gross Income listed in Item 15. Go to the column for the number of minor children listed in Item 5. This amount is your Basic Child Support Obligation; enter this amount for Item 16. [Guidelines 8]

**PLUS COSTS FOR NECESSARY EXPENSES**

Place in the column for the parent paying the expenses.

**(17)** Type or print the monthly dollar amount of that portion of the insurance premium that is or will be paid for court-ordered medical, dental and/or vision care insurance for the minor child(ren) who is/are the subject(s) of this order. [Guidelines 9.A.]

**(18)** If the parent with primary residential parent status is working or if you have attributed income to that parent in Item 9, type or print the monthly cost of work-related child care that parent pays. If these costs vary throughout the year, add the amounts for each month together and divide by 12 to annualize the cost. [Guidelines 9.B.1.] (See Guidelines for rules and chart concerning income).

If the non-primary residential parent pays for work-related childcare, during periods of physical custody, the amount paid by that parent may also be included here (each month's amount added together and divided by 12 to annualize the cost)..

**(19)** Type or print the monthly costs of reasonable and necessary expenses for special or private schools and special educational activities. These expenses must be agreed upon by both parents or ordered by the court. [Guidelines 9.B.2.]

**(20)** If any of the children for whom support is being ordered are gifted or handicapped and have special needs that are not recognized elsewhere, the additional monthly cost of meeting those needs should be entered here. [Guidelines 9.B.3.]

**(21)** **MINOR CHILDREN 12 AND OVER.** If there are no minor children 12 or over, enter "0" or "N/A" and SKIP to Item 22. Average expenditures for minor children age 12 or older are approximately 10% higher than those for younger children, therefore the Guidelines call for an adjustment of up to a maximum of 10% to account for these higher costs. If support is being determined for minor children 12 or older, in the first blank, enter the number of minor children 12 or older. In the next blank enter how many percent (one, to a maximum of ten percent) you think the amount of child support should be adjusted (increased) due to the child or children being 12 or older.

**If *all* minor children are 12 or over:**

- Multiply the dollar amount from (16), the Basic Child Support Obligation, by the (up to 10) percent increase, which results in the monthly dollar amount of increase.
- Enter this amount for Item 21. The highest possible increase would be 10% of the basic child support obligation. [Guidelines 9.B.4.]

**If at least one, *but not all* minor children are 12 or older:**

- Divide the basic support obligation (Item 16) by the total number of children.
- Multiply that figure by the number of minor children 12 or over.
- Then multiply the result by the adjustment percentage (up to 10%), and enter this amount for Item 21. [Guidelines 9.B.4.]

**EXAMPLE A: All minor children 12 or older, Basic Child Support Obligation $300, and 10% Adjustment:**
Multiply Basic Child Support Obligation by % Adjustment: $300 x .10 = $30.00

**EXAMPLE B: Three children, Two 12 or older, Basic Child Support Obligation $300, 10% Adjustment:**
Divide Basic Child Support Obligation by total number of children: $300 / 3 = $100
Multiply answer by the number of children 12 and older: $100 x 2 = $200
Multiply result by the Adjustment Percentage: $200 x .10 = $20.00

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**(22)** Add the amounts from Items 17, 18, 19, 20 and 21, including both the amounts for you and the amounts for the other parent. Enter the total amount on the line in Item 22.

**TOTAL CHILD SUPPORT OBLIGATION**

**(23)** Add the amounts from Items 16 and 22. Enter the total amount on the line in Item 23. This is the Total Child Support Obligation amount.

**EACH PARENT'S PERCENTAGE (%) OF COMBINED INCOME** [Guidelines 10]

**(24)** For each parent, ***divide*** the amount written in Item 14 (Adjusted Gross Income) by the amount written in Item 15 (Combined Adjusted Gross Income). This will probably give you a decimal point answer less than 100%. However, if one parent earns all of the income for the family, this number will be 100%.

EXAMPLE: Item 14 = $600
Item 15 = $1000 $600 divided by $1,000 = .60 or 60%

**EACH PARENT'S SHARE OF THE TOTAL CHILD SUPPORT OBLIGATION**

**(25)** For each parent, multiply the number in Item 23 by the number for that parent in Item 24. This equals the dollar amount of each parent's share of the total child support obligation.

EXAMPLE: Item 23 = $189
Item 24 = 60% $189 x .60 = $113.40

**ADJUSTMENT FOR COSTS ASSOCIATED WITH PARENTING TIME (VISITATION) (for NON-Primary Residential Parent)**

**(26)** If time with each parent is essentially equal, *neither* party receives a parenting time adjustment and you may SKIP to Item 27. [Guidelines 11, 12]

Based on the information below, check the box to indicate whether "Parenting Time Table A" or 'Parenting Time Table B" applies to the situation regarding the parent who does not have PRIMARY RESIDENTIAL PARENT, that is, the parent that the children do **NOT** live with – or live with the LEAST amount of time.

To adjust for costs associated with parenting time, first determine the total number of parenting time days indicated in a court order or parenting plan or by the expectation or past practice of the parents. Using the definitions below, add together each block of parenting time to arrive at the total number of parenting time days *per year*. Only the time spent by a child with the non-primary residential parent is considered. Time that the child is in school or in childcare is not considered.

For purposes of calculating parenting time/visitation days: [Guidelines 11.C]

**A.** A period of 12 hours or more counts as one day.
**B.** A period of 6 to 11 hours counts as a half-day.
**C.** A period of 3 to 5 hours counts as a quarter day.
**D.** Periods of less than 3 hours may count as a quarter day if, during those hours, the non-primary residential parent pays for routine expenses of the child, such as meals.

**"Parenting Time Table A"** assumes that as the number of visitation days approaches equal time sharing (143 days and above), certain costs usually incurred only in the custodial household are assumed to be substantially or equally shared by both parents. These costs are for items such as the child's clothing and personal care items, entertainment, and reading materials.

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| PARENTING TIME TABLE A | | | |
|---|---|---|---|
| **Number of Visitation Days** | **Adjustment Percentage** | **Number of Visitation Days** | **Adjustment Percentage** |
| 0 – 3 | 0 | 116 - 129 | .195 |
| 4 – 20 | .012 | 130 - 142 | .253 |
| 21- 38 | .031 | 143 – 152 | .307 |
| 39 - 57 | .050 | 153 – 162 | .362 |
| 58 - 72 | .085 | 163 - 172 | .422 |
| 73 - 87 | .105 | 173 – 182 | .486 |
| 88 - 115 | .161 | | |

**Parenting Time Table B:** If, however, the assumption that such costs are duplicated and shared nearly equally by both parents, is proved *incorrect*, use "**Parenting Time Table B**" to calculate the visitation adjustment for this range of days (and check the box for "Table B" for item (26).

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| PARENTING TIME TABLE B | |
|---|---|
| **Number of Visitation Days** | **Adjustment Percentage** |
| 143 - 152 | .275 |
| 153 – 162 | .293 |
| 163 – 172 | .312 |
| 173 - 182 | .331 |

**(27)**

- For *your* entry for Item (27), add up the total parenting time days for the non-primary residential parent.
- Determine whether Table A or Table B applies.
- Look at the appropriate table ("A" or "B") and find the "Percentage Adjustment" that applies to the number of parenting time days.
- Multiply that percentage by the amount listed for Item (16)

**EXAMPLE:**
If the total amount of parenting time for the NON-PRIMARY RESIDENTIAL PARENT amounts to 75 days and Table A applies, and the amount listed for Item (16), the Basic Child Support Obligation, is $1000: Look at Table A to see where "75" fits in. "75" falls between 73 and 87 days, and the Adjustment Percentage listed for that range of numbers is .105. You would then take the dollar amount listed for Item (16), and multiply it by that percentage.

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| | | |
|---|---|---|
| In this example that would be: | Amount from Item (16) | $1000 |
| | **x** Adjustment Percent from Table | x .105 |
| | Answer for Item (27) | 105.00 or $105.00 |

This is the amount you would enter as your answer for Item (27) for either the Father *or* the Mother (ONLY), whichever parent the children ***don't*** live with the majority of the time.

**MEDICAL INSURANCE PREMIUM ADJUSTMENT**

**(28)** If the parent who will be ordered to make the child support payment is the same parent who will pay the minor children's health, dental and/or vision care insurance premiums, enter the amount from Item 17 here.

**NON-CUSTODIAL CHILD CARE ADJUSTMENT**

**(29)** If the parent who will be ordered to make the child support payments pays for work-related child-care during periods of visitation, enter the amount from Item 18.

**EXTRA EDUCATION ADJUSTMENT**

**(30)** If the parent who will be ordered to make the child support payment is the same parent who will pay the children's reasonable and necessary expenses for attending private or special schools, enter the amount from Item 19 here.

**EXTRAORDINARY/SPECIAL NEEDS CHILD**

**(31)** If the parent who will be ordered to make the child support payment is the same parent who will pay the special needs of gifted or handicapped child(ren), enter the amount from Item 20 here.

**ADJUSTMENTS SUBTOTAL**

**(32)** For the non-primary residential parent, add the amounts entered in Items 27, 28, 29, 30 and 31. Enter the total in Item 32.

**PRELIMINARY CHILD SUPPORT AMOUNT**

**(33)** For non-primary residential parent: Subtract the amount in Item 32 from Item 25.
For primary residential parent: Write in the amount from Item 25 for that parent.

**SELF SUPPORT RESERVE TEST for Parent Who Will Pay Support**

**(34)** To calculate the amount to enter in the column for this item:

- Enter *the paying parent's* adjusted gross income from Item 14.
- Subtract **$1115** (the self-support reserve amount).
- Enter the remainder in the appropriate column for either the Father or the Mother, for Item 34. [Guidelines 15]

If the resulting amount is less than the preliminary child support amount, the court may reduce the current child support order to the resulting amount after first considering the financial impact the reduction would have on the primary residential parent household. The test applies only to the current support obligation, but does not prohibit an additional amount to be ordered to reduce an obligor's (the person obligated to pay) arrears. Absent a deviation, the preliminary child support amount or the result of the self-support reserve test is the amount of the child support to be ordered in Item 35
[Guidelines 15]

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Payor's Adjusted Gross Income from Item 14: _____

**SUBTRACT** the Self Support Reserve Test Amount of $903: **- $ 1115.00**

Enter the number remaining as your answer for Item 34: _____

**(35) Who pays and how much?** Check the appropriate box to indicate which parent should be ordered to pay child support. If the amount shown in Item 33 is *less than* the amount shown in Item 34, write in the amount shown for Item 33. ***OR,*** If the amount shown in 33 is *greater than* the amount from 34, you may write in the amount from 34 *if you believe child support should be ordered for the smaller amount*.

**RESPONSIBILITY FOR VISITATION-RELATED TRAVEL EXPENSES**

**(36)** For this Item, list the percentage you think each parent should pay toward the travel/transportation costs for expenses involving travel of more than 100 miles, one-way. The court will decide how to allocate the expense, but you may use the percentages listed in Item 24 for each parent's share of combined income as a guide. The allocation of expense does not change the amount of the support ordered in Item 35. [Guidelines 18]

**RESPONSIBILITY FOR MEDICAL EXPENSES NOT PAID BY INSURANCE**

**(37)** For this Item, list the percentage you think each parent should pay toward uninsured medical, dental and/or vision care expenses for the minor children. The court will decide how to allocate the expense, but you may use the percentages listed in Item 24 for each parent's share of combined income as a guide. [Guidelines 9.A.]

**WHEN YOU HAVE COMPLETED THIS WORKSHEET:**

If you have completed this worksheet to **establish** a child support obligation:

- Make a copy of the worksheet for your records;
- Make a copy to send or deliver to the other party and/or the state prior to the hearing;
- Take the original to court at the time of your hearing; and
- Take financial documentation to provide proof of the numbers you have given.

If you have completed this worksheet to **modify** a child support obligation:

- Attach any documentation required;
- Make a copy of the worksheet for your records;
- Make a copy of the worksheet to serve on the other party and/or the state; and
- Attach the original worksheet to the Request for Modification of Child Support and file it with the Clerk of Superior Court.

**NOTE: DEVIATION FROM THE GUIDELINES AMOUNT**

If you believe the amount of child support shown by this worksheet is too low or too high, the Court has the power to deviate from the guidelines (order support in a different amount), if an order would be unjust or inappropriate. A deviation can only be ordered if the court makes appropriate findings based upon evidence presented by either party *or* agreement of the parties. [Guidelines 20]

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| | | |
|---|---|---|
| In this example that would be: | Amount from Item (16) | $1000 |
| | **x** Adjustment Percent from Table | x .105 |
| | Answer for Item (27) | 105.00 or $105.00 |

This is the amount you would enter as your answer for Item (27) for either the Father *or* the Mother (ONLY), whichever parent the children ***don't*** live with the majority of the time.

**MEDICAL INSURANCE PREMIUM ADJUSTMENT**

**(28)** If the parent who will be ordered to make the child support payment is the same parent who will pay the minor children's health, dental and/or vision care insurance premiums, enter the amount from Item 17 here.

**NON-CUSTODIAL CHILD CARE ADJUSTMENT**

**(29)** If the parent who will be ordered to make the child support payments pays for work-related child-care during periods of visitation, enter the amount from Item 18.

**EXTRA EDUCATION ADJUSTMENT**

**(30)** If the parent who will be ordered to make the child support payment is the same parent who will pay the children's reasonable and necessary expenses for attending private or special schools, enter the amount from Item 19 here.

**EXTRAORDINARY/SPECIAL NEEDS CHILD**

**(31)** If the parent who will be ordered to make the child support payment is the same parent who will pay the special needs of gifted or handicapped child(ren), enter the amount from Item 20 here.

**ADJUSTMENTS SUBTOTAL**

**(32)** For the non-primary residential parent, add the amounts entered in Items 27, 28, 29, 30 and 31. Enter the total in Item 32.

**PRELIMINARY CHILD SUPPORT AMOUNT**

**(33)** For non-primary residential parent: Subtract the amount in Item 32 from Item 25.
For primary residential parent: Write in the amount from Item 25 for that parent.

**SELF SUPPORT RESERVE TEST for Parent Who Will Pay Support**

**(34)** To calculate the amount to enter in the column for this item:

- Enter *the paying parent's* adjusted gross income from Item 14.
- Subtract **$903** (the self-support reserve amount).
- Enter the remainder in the appropriate column for either the Father or the Mother, for Item 34. [Guidelines 15]

If the resulting amount is less than the preliminary child support amount, the court may reduce the current child support order to the resulting amount after first considering the financial impact the reduction would have on the primary residential parent household. The test applies only to the current support obligation, but does not prohibit an additional amount to be ordered to reduce an obligor's (the person obligated to pay) arrears. Absent a deviation, the preliminary child support amount or the result of the self-support reserve test is the amount of the child support to be ordered in Item 35
[Guidelines 15]

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Payor's Adjusted Gross Income from Item 14: _____

**SUBTRACT** the Self Support Reserve Test Amount of $903: **- $ 903.00**

Enter the number remaining as your answer for Item 34: _____

**(35) Who pays and how much?** Check the appropriate box to indicate which parent should be ordered to pay child support. If the amount shown in Item 33 is *less than* the amount shown in Item 34, write in the amount shown for Item 33. ***OR,*** If the amount shown in 33 is *greater than* the amount from 34, you may write in the amount from 34 *if you believe child support should be ordered for the smaller amount*.

**RESPONSIBILITY FOR VISITATION-RELATED TRAVEL EXPENSES**

**(36)** For this Item, list the percentage you think each parent should pay toward the travel/transportation costs for expenses involving travel of more than 100 miles, one-way. The court will decide how to allocate the expense, but you may use the percentages listed in Item 24 for each parent's share of combined income as a guide. The allocation of expense does not change the amount of the support ordered in Item 35. [Guidelines 18]

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**WHEN YOU HAVE COMPLETED THIS WORKSHEET:**

If you have completed this worksheet to **establish** a child support obligation:

- Make a copy of the worksheet for your records;
- Make a copy to send or deliver to the other party and/or the state prior to the hearing;
- Take the original to court at the time of your hearing; and
- Take financial documentation to provide proof of the numbers you have given.

If you have completed this worksheet to **modify** a child support obligation:

- Attach any documentation required;
- Make a copy of the worksheet for your records;
- Make a copy of the worksheet to serve on the other party and/or the state; and
- Attach the original worksheet to the Request for Modification of Child Support and file it with the Clerk of Superior Court.

**NOTE: DEVIATION FROM THE GUIDELINES AMOUNT**

If you believe the amount of child support shown by this worksheet is too low or too high, the Court has the power to deviate from the guidelines (order support in a different amount), if an order would be unjust or inappropriate. A deviation can only be ordered if the court makes appropriate findings based upon evidence presented by either party *or* agreement of the parties. [Guidelines 20]

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## SELF-SERVICE CENTER

# PROCEDURES: WHAT TO DO AFTER YOU HAVE COMPLETED ALL DOCUMENTS TO ESTABLISH CHILD SUPPORT

## STEP 1. MAKE 3 COPIES* OF THE FOLLOWING DOCUMENTS:

- **"Petition to Establish Child Support"**
- "**Parent's Worksheet for Child Support"**

## STEP 2. SEPARATE YOUR DOCUMENTS INTO FOUR (4)* SETS:

| | |
|---|---|
| **SET 1 – ORIGINALS FOR CLERK OF COURT**<br>• **"Family Court/Sensitive Data Coversheet" (do not copy)**<br>• **"Petition to Establish Child Support"**<br>• **"Parents Worksheet for Child Support"**<br>• | **SET 2 – COPIES FOR OTHER PARTY**<br>• **"Petition to Establish Child Support"**<br>• **"Parents Worksheet for Child Support"**<br>(Include an "**Order to Appear**" with set delivered to other party. See next page, Step 4.) |
| **SET 3 – COPIES FOR YOU**<br>• **"Petition to Establish Child Support"**<br>• **"Parents Worksheet for Child Support"** | **SET 4 – Copies for "Family Court Conference Center"** (formerly "Expedited Services")<br>• **"Petition to Establish Child Support"**<br>• **"Parents Worksheet for Child Support"**<br>• |

* ***If either party already has a DES case*** *involving the same children*, make *another* set (4 copies instead of 3; a 5th set) of copies for service on the Attorney General as instructed in STEP 5 on next page.

## STEP 3. FILE THE PAPERS AT THE COURT:

**GO TO THE CLERK OF THE COURT'S FILING COUNTER:** Hand over the originals and all three sets of copies to the Clerk at the filing counter ***and pay the filing fee***. The Clerk will keep the originals, stamp the extra copies to show that these are copies of papers you have filed with the Court, *and return the stamped copies to you.* These stamped sets of copies are now called "conformed" copies. The Court is open from 8am to 5pm, Monday through Friday.

You may file your papers at any of the following Superior Court locations:

GRAHAM COUNTY CLERK OF THE COURT
800 W MAIN STREET
**N** SAFFORD, AZ 85546

**FEES:** There are fees for filing petitions, responses, requests, motions, objections, and various forms with the Court. Cash, AMEX/VISA/MasterCard debit or credit cards, money order, or check made payable to the "Clerk of Superior Court" are acceptable forms of payment.

Go online or to the Self-Service Center for a list of current fees.

If you cannot afford the filing fee and/or the fee for having the papers served by the Sheriff or by publication, you may request a ***deferral*** (payment plan) when you file your papers with the Clerk of the Court. **Deferral Applications** are available at **no charge** from the Self-Service Center.

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**STEP 4. GO TO "FAMILY COURT CONFERENCE CENTER"** (formerly "Expedited Services")

GRAHAM COUNTY CLERK OF THE COURT
800 W MAIN STREET
SAFFORD, AZ 85546

**IMPORTANT:** **DELIVER ONE SET OF CLERK-STAMPED COPIES and PICK UP AN "ORDER TO APPEAR".**

**THE DATE, TIME, AND LOCATION OF THE CONFERENCE/HEARING WILL BE LISTED ON THE "*ORDER TO APPEAR*." Make copies of the *"Order to Appear"* as needed to:**

- Serve the ***"Order to Appear"*** (and other papers) on the other party.
- Serve the ***"Order to Appear"*** (and other papers) on the state (***if required***: see # 5).
- Keep a copy of the ***"Order to Appear"*** for your own records.

The Family Court Conference Center will schedule a conference and hearing. You and the other party will meet with a conference officer to talk about the case to try to reach agreement on as many issues as possible. For those matters on which you are unable to reach full agreement, a hearing will be held just after your conference to decide the case.

**STEP 5. SERVE THE PAPERS** (including the "ORDER TO APPEAR") **ON THE OTHER PARTY**. The papers may be delivered by the Sheriff's Department, by a licensed private process server, or by one of the other methods listed in the "SERVICE" packet available for purchase from the Self-Service Center or for ***free*** online.

**SERVING PAPERS ON THE STATE:** *If either party already has a case with the Department of Economic Security* (DES), involving the same children as in this case, notice of this action **must *also*** be given to the Office of the Attorney General, Division of Child Support Enforcement (DCSE).

You may mail or personally deliver a copy of the ***"Petition",*** the ***"Parent's Worksheet", "Order to Appear",*** and an ***"Acceptance of Service"*** to the Office of the Attorney General (AG) assigned to your case. The AG staff will accept service by signing the ***"Acceptance"*** and returning it to you. You will not be required to pay any fees for service by this method. If you do not know what office your case is assigned to, mail documents *and envelope* to:

**Office of the Attorney General Child Support Enforcement Section**

***Note: The State is not considered served until the AG's signed* Acceptance of Service *is filed with the Court!***

**OR: There *may* also be a "drop-box" in the Clerk of Court's filing counter area at which you may leave the above listed documents and the envelope for the AG.** Ask the clerk at the filing counter.

**STEP 6. GO TO THE COURT CONFERENCE/HEARING.** If a conference and hearing have been scheduled, be sure to write down the date, time and place of the court hearing, and come to the hearing.

- **Be on time.**
- **Dress neatly.**
- **Do not bring children to court.**
- **Be prepared to tell the judge why the order should be entered.**

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**SELF-SERVICE CENTER**

# ESTABLISH THE FIRST COURT ORDER FOR
# CHILD SUPPORT

## CHECKLIST

***You may use the forms and instructions in this packet if . . .***

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- ✓ **You want a court order to establish child support** *and do not already have one*, **AND**
- ✓ You already have or do not need to establish an order for child custody (now called "legal decision making" in Arizona) or parenting time *(visitation) at this time,* **AND**
- ✓ You are the natural or adoptive parent, the legal guardian, or have a court order awarding you custody of the child or children, **OR**
- ✓ You are providing support for or have physical custody (possession) of the child(ren) of the other party, **OR**
- ✓ You are legally married to the other parent and you understand that using this packet will **NOT** result in a court order for legal decision making (custody), parenting time, or spousal maintenance (and you can only request a court order for **all** of the above as part of a legal separation or divorce), **OR**
- ✓ You are not married to the other parent and are seeking support from the father **<u>and</u> paternity has been *legally* established** by either:
  - A court order establishing paternity, **OR**
  - The father's name is on the child's birth certificate because, at the time the child was born or afterwards, **both parents signed** an affidavit acknowledging paternity; **AND**
- ✓ You know the name and address of the other party or where the person can be found, so the court papers can be personally served on him or her.

**WARNING: If someone *other than you* has court-ordered legal decision making (custody) *or* if there is an existing child support order involving the same children for whom you are now trying to establish support, you may need to file papers to modify that order instead.**

**READ ME:** Consulting a lawyer before filing documents with the court may help prevent unexpected results. A list of lawyers you may hire to advise you on handling your own case or to perform specific tasks, as well as a list of court-approved mediators can be found on the Self-Service Center website.

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Person Filing: _____
Address (if not protected): _____
City, State, Zip Code: _____
Telephone: _____
Email Address: _____
ATLAS Number: _____
Lawyer's Bar Number: _____

FOR CLERK'S USE ONLY

Representing ☐ Self, without a Lawyer or ☐ Attorney for ☐ Petitioner OR ☐ Respondent

# SUPERIOR COURT OF ARIZONA IN GRAHAM COUNTY

_____
Petitioner

_____
Respondent

Case No. _____

ATLAS No. _____

## FAMILY COURT / SENSITIVE DATA COVERSHEET WITH CHILDREN
**(CONFIDENTIAL RECORD)**

**Fill out. File with Clerk of Court. Social Security Numbers should appear on this form only and should be omitted from other court forms. Access Confidential pursuant to ARFLP 43(G)(1).**

| **A. Personal Information:** | **Petitioner** | **Respondent** |
|---|---|---|
| **Name** | | |
| **Gender** | ☐ **Male or** ☐ **Female** | ☐ **Male or** ☐ **Female** |
| **Date of Birth** (Month/Day/Year) | | |
| **Social Security Number** | | |

**WARNING: DO NOT INCLUDE MAILING ADDRESS ON THIS FORM IF REQUESTING ADDRESS PROTECTION**

| | | |
|---|---|---|
| **Mailing Address** | | |
| **City, State, Zip Code** | | |
| **Contact Phone** | | |
| **Email Address** | | |
| **Current Employer Name** | | |
| **Employer Address** | | |
| **Employer City, State, Zip Code** | | |
| **Employer Telephone Number** | | |
| **Employer Fax Number** | | |

## B. Child(ren) Information:

| Child Name | Gender | Child Social Security Number | Child Date of Birth |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

## C. Type of Case being filed - Check only one category.
***Check only if no other category applies***

**Interpreter Needed:** ☐ **Yes** ☐ **No**

| | | | | |
|---|---|---|---|---|
| ☐ | **Dissolution (Divorce)** | ☐ | **Paternity** | **If yes, what language?** |
| ☐ | **Legal Separation** | ☐ | ***Legal Decision Maker (Custody)/Visitation** | |
| ☐ | **Annulment** | ☐ | ***Child Support** | |
| ☐ | **Order of Protection** | ☐ | **Other** | |

**DO NOT COPY OR FILE THIS DOCUMENT. DO NOT SERVE THIS DOCUMENT TO THE OTHER PARTY.**

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**SDS**



DRSDS10f-C-041513
VERSION 5/28/2015-A19

Person Filing: _____
Address (if not protected): _____
City, State, Zip Code: _____
Telephone: _____
Email Address: _____
ATLAS Number: _____
Lawyer's Bar Number: _____

For Clerk's Use Only

Representing ☐ Self, without a Lawyer or ☐ Attorney for ☐ Petitioner OR ☐ Respondent

# SUPERIOR COURT OF ARIZONA IN GRAHAM COUNTY

_____(2)
Petitioner

vs.

_____(2)
Respondent

CASE NO._____(3)

**PETITION TO ESTABLISH CHILD SUPPORT**

I am providing support for or have physical custody of the following child(ren):

| (4) Name (first, middle, last) | Date of Birth |
|---|---|
| | |
| | |
| | |

**The other party is the natural or adoptive parent of the child(ren) listed above and has a legal duty to provide support pursuant to A.R.S. § 25-501.**

**(5) Paternity for the above-named minor child(ren) common to the above parties was established by:**

- ☐ **Court Order from *this* county or previously transferred to this county. (A.R.S. § 25-502(c))**
- ☐ **Affidavit of Acknowledgment filed on or after July 21, 1996 in accordance with A.R.S. § 25-812-814, or § 36-334).**
- ☐ **Parties were legally married when child(ren) was (were) born, conceived, or adopted.**

**WHEREFORE**, I request that the court take any or all of the following actions.

**A**. Order the other party to pay Child Support according to the Basic Child Support Obligation Guidelines and provide other relief as requested in the attached Parent's Worksheet.
**B**. Order payment of costs and attorney fees, if appropriate.
**C**. Order such other relief as deemed necessary and appropriate by the court.

I have read the foregoing document and the facts therein are true and correct to the best of my knowledge.

**DO NOT SIGN UNTIL DIRECTED TO DO SO BY A NOTARY PUBLIC OR A CLERK OF THE SUPERIOR COURT.**

(6)_____
Requesting Party

**STATE OF ARIZONA )**
**COUNTY OF _____ )**

Subscribed and sworn or affirmed and acknowledged before me this date

by _____

_____
Notary Public or Clerk

My commission expires:

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**REQ**



DRES11f-020813
VERSION 5/28/2015-A19

**Person Filing: (1)** _____
**Address (if not protected):**_____
**City, State, Zip Code:**_____
**Telephone:**_____
**Email Address:**_____
**ATLAS Number:** _____
**Lawyer's Bar Number:**_____

For Clerk's Use Only

**Representing** ☐ **Self, without a Lawyer or** ☐ **Attorney for** ☐ **Petitioner OR** ☐ **Respondent**

# SUPERIOR COURT OF ARIZONA IN GRAHAM COUNTY(2)

## PARENT'S WORKSHEET FOR CHILD SUPPORT

**(3)** Petitioner: _____ **(4)** Case No. _____

**(3)** Respondent: _____ **(4)** ATLAS: _____

**(5)** Total Number of Children: _____

**(6)** Parent with Primary Physical Custody:
Father ☐ Mother ☐

**(7)** Parent who is filing this form: Father ☐ Mother ☐

**(8)** Gross Income figures for the OTHER PARENT are:

☐ **ACTUAL,** with proof, such as a recent W2 or pay stub attached, or other party's signed statement.

☐ **ESTIMATED,** based on facts or knowledge of pay before promotion or of others in similar job.

☐ **ATTRIBUTED**, based on what other party could and should be earning (see Guidelines 5e).

| | FATHER | | MOTHER |
|---|---|---|---|
| **Gross Income** (Pre-Tax Income. Before deductions.) | $ _____ | (9) | $ _____ |
| Spousal Maintenance Paid | $ - _____ | (10) | $ - _____ |
| Spousal Maintenance Received | $ + _____ | (11) | $ + _____ |
| Child Support Paid/Contributed | $ - _____ | (12) | $ - _____ |
| Other Support of Children Paid | $ - _____ | (13) | $ - _____ |
| **Adjusted Gross Income** | $ _____ | (14) | $ _____ |

Combined Adjusted Gross Income (15) $ _____

**Basic Child Support Obligation** (16) $ _____

***Plus Costs for:***

| | | | |
|---|---|---|---|
| Medical/Dental/Vision Insurance | $ _____ | (17) | $ _____ |
| Childcare | $ _____ | (18) | $ _____ |
| Education Expenses | $ _____ | (19) | $ _____ |
| Extraordinary/Special Needs Child Expenses | $ _____ | (20) | $ _____ |

No. of Children Age 12 or Over _____ Adjustment _____% (21) $ _____

Total Adjustments for Costs (22) $ _____

Total Child Support Obligation $ _____ (23) $ _____

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Case No._____

| | FATHER | | MOTHER |
|---|---|---|---|
| **Each Parent's % of Combined Income** | _____ **%** | (24) | _____ **%** |
| **Each Parent's Share of Tot. Support Obligation** | **$** _____ | (25) | **$** _____ |
| **Adjustment for Non Custodial Parent's Costs Associated with Parenting Time** | | | |
| **Using Table A** ☐ **Table B** ☐ | **$** _____ | (26) | **$** _____ |
| **No. of Days** _____ **=** _____**% Adjustment** (from table) **x** Line **(16) $**_____ (Basic Child Support Obligation) | **$** _____ | (27) | **$** _____ |
| ***Less Noncustodial Parent's Costs for:*** | | | |
| Medical/Dental/Vision Insurance* | **$** _____ | (28) | **$** _____ |
| Childcare* | **$** _____ | (29) | **$** _____ |
| Education Expenses* | **$** _____ | (30) | **$** _____ |
| Extraordinary/Special Needs Child Expenses* | **$** _____ | (31) | **$** _____ |
| ***Subtract here ONLY if ADDED-IN items 17-20 above | | | |
| **Adjustments Subtotal** | **$** _____ | (32) | **$** _____ |
| **Preliminary Child Support Amount** | **$** _____ | (33) | **$** _____ |
| **Self Support Reserve Test for Parent Who Will Pay** | | | |
| Amount from Line (14) _____ (Adj. Gross Inc.) | | | |
| Minus Reserve Amount **- $1,115.00** | | | |
| Total **=** | **$** _____ | (34) | **$** _____ |
| **Child Support to be Paid by: Father** ☐ **Mother** ☐ | **$** | (35) | **$** |
| **Share of Travel Expenses Related to Parenting Time*** | _____ **%** | (36) | _____ **%** |
| ***Only** for expenses related to travel over 100 miles, one way. | | | |
| **Share of Medical/Dental/Vision Costs Not Paid by Insurance** | _____ **%** | (37) | _____ **%** |

**I declare under penalty of perjury that the foregoing is true and correct.**

**Executed on:**_____ _____

**Date** **Signature of Parent**

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**PWC**