

# F11

**REQUEST TO UPDATE THE  
COURT WITH YOUR ADDRESS  
AND/OR NAME CHANGE**

## **FORMS AND INSTRUCTIONS**

**Completing and Filing the Court Papers**

## SELF-SERVICE CENTER

# REQUEST TO UPDATE THE COURT RECORDS WITH YOUR ADDRESS AND/OR NAME CHANGE

You may use the forms and instructions in this packet if:

- ✓ Your name and/or address has changed and you want to update the court records with current information regarding your name and/or address. (Do not use this packet if you want to legally change your name), **AND**
- ✓ You have a current case in the Superior Court of Arizona in Graham County and /or you have been ordered to make payments through the Clerk of the Court, or you are currently receiving payments from the Clerk of the Court, **AND**
- ✓ You do not have a protected address, and your file, or address, or name has not been sealed by the court or ordered to be kept confidential or private by the court, **AND**
- ✓ You are only requesting to update the records regarding your name and/or your address.

### DO NOT USE THIS PACKET:

- To update the court record regarding someone else's name or address.
- To update an address already ordered "protected." If your address is currently ordered to be protected, you will need to go in person to the Clerk of the Court to request this action. Please visit the Clerk of the Court's web page for a list of their locations.

**READ ME:** Consulting a lawyer before filing documents with the court may help prevent unexpected results. A list of lawyers you may hire to advise you on handling your own case or to perform specific tasks, as well as a list of court-approved mediators can be found on the Self-Service Center website.

Party Updating Information is:

- Petitioner/Plaintiff
- Respondent/Defendant



## SUPERIOR COURT OF ARIZONA IN GRAHAM COUNTY

\_\_\_\_\_  
Name of Petitioner/Plaintiff \*

CASE NO.: \_\_\_\_\_

\_\_\_\_\_  
Name of Respondent/Defendant \*

ATLAS NO.: \_\_\_\_\_

\*(Write Names above as on Court Documents)

UPDATE INFORMATION ON  
 ADDRESS and/or  NAME

**If your address is protected by Court Order DO NOT use this form**

**I UNDERSTAND:**

1. This Notice is to tell the Clerk of the Court that my address or name has changed.
2. This form does NOT legally change my name.
3. Address and name changes that are not sealed or confidential will be entered on both the support payment and the court's automated system, and will be available to the public as a public record.
4. I may only submit changes for *my own* address and name.

**INFORMATION I WANT TO CHANGE: (PLEASE PRINT)**

**My name was:** \_\_\_\_\_

**My current name is:** \_\_\_\_\_

**My old address was:** \_\_\_\_\_  
(Street Address, City, State, Zip Code)

**My new address is:** \_\_\_\_\_  
(Street Address, City, State, Zip Code)

**My new mailing address:** (if different from above) \_\_\_\_\_

**My best contact phone number is:** (     ) \_\_\_\_\_ **My Date of Birth is:** \_\_\_\_\_

**My e-mail address is:** \_\_\_\_\_

- There is an order for payments through the Clearinghouse for **Child Support and/or Spousal Maintenance OR**
- There is an order for payments through the Clerk of the Superior Court for **Restitution OR**
- This update is for *other than* Support, Maintenance or Restitution.

I declare under penalty of perjury that the foregoing is true and correct.

Signed on: \_\_\_\_\_  
Date Signature of Person Requesting Change

- Please send me information on direct deposit for Child Support and/or Spousal Maintenance.
- iCIS Address updated (FOR COURT USE ONLY)**