



# Graham County Sheriff's Office

## Detention Officer Application Process Overview

The Detention Officer (DO) Application Process\* consists of the following steps:

1. Written Exam
2. Physical Agility Testing
3. Oral Interview Board
4. Background Investigation

*\*Note, applicants with disabilities which may affect their ability to complete this process may direct requests for Reasonable Accommodation in the application and testing process to the Graham County Personnel Department for consideration.*

Applicants selected for **full time** Detention Officer Positions shall complete:

1. Detention Officer Academy with passing grade.
2. One year probationary period (successful completion of Detention Officer Academy required to complete probation period).
3. Probationary period drug screening (no notice drug screen within the first 6 months of employment). Refusal to test or "positive" test result will result in immediate termination of employment.

### **DETENTION OFFICER APPLICATION CRITERIA**

**NOTE TO THE APPLICANT:** THE EXISTENCE OF ANY OF THE CONDITIONS LISTED BELOW MAY RESULT IN THE AUTOMATIC REJECTION FROM THE APPLICATION PROCESS. THESE AREAS WILL BE EXPLORED DURING THE BACKGROUND INVESTIGATION POLYGRAPH EXAM.

#### **Drug Use:**

1. Marijuana –Illegal use at any time in the past three (3) years.
2. Dangerous Drugs/Narcotics/Vaporous Substances – Illegal use at anytime within the past five (5) years. This includes, but is not limited to: narcotics, hashish, cocaine, crack, amphetamines/methamphetamines, barbiturates, opiates, anabolic steroids, LSD, PCP, psilocybin (magic) mushrooms, etc.
3. Peyote/ Mescaline - Illegal use as described above. (Exception- Bona fide religious ceremonies)
4. Heroin – Illegal use at any time.
5. Production, Cultivation or Transportation for Sale of illegal drugs at any time.
6. Abuse of prescription drugs.
7. Abuse of synthetic "designer drugs" (drugs that are created so as to avoid the provisions of existing drug laws that produce similar subjective effects to illegal recreational drugs).

**Theft or Misappropriation of Property:**

1. Any demonstrated pattern of habitual theft.
2. Any theft while serving in a position of trust.

**Felony Convictions or any Conviction for Domestic Violence Involving Physical Violence:**

1. Any felony or misdemeanor conviction for physical violence or illegal drug possession/use.

**Fraud or Misrepresentation:**

1. Any intentional attempt to practice any deception or fraud in the Employment Application, Testing Process, or any failure to properly complete the application.

**Driving Record:**

1. Any pattern or history of traffic violation(s) that would demonstrate inability to safely operate a county vehicle.

**Disposition of Application Documents and Testing Results:**

1. Applicants will only be informed of raw test scores. Applicants are not entitled to, and will not receive, copies of any testing materials such as scoring sheets and/or testing instruments completed by the applicant during this process.
2. No documents submitted by the applicant will be returned to the applicant following application process.
3. No documents, reports or information utilized for, or obtained, during the selection process will be furnished to the applicant.

**APPLICANT PHYSICAL AGILITY TESTING CRITERIA** - The criteria below reflect the minimum agility requirements by gender for DO applicants.

**FEMALE CHART**

<b>Applicant Age</b>	<b>21-29 yrs</b>	<b>30-39 yrs</b>	<b>40-49 yrs</b>	<b>50-59 yrs</b>	<b>60+ yrs</b>
Sit Ups (1 Minute)	24	20	14	10	3
Push Ups (1 Minute)	10	8	6	4	2
1.5 Mile Run	25 min.	25 min.	25 min.	25 min.	25 min.

**MALE CHART**

<b>Applicant Age</b>	<b>21-29 yrs</b>	<b>30-39 yrs</b>	<b>40-49 yrs</b>	<b>50-59 yrs</b>	<b>60+ yrs</b>
Sit Ups (1 Minute)	33	30	24	19	15
Push Ups (1 Minute)	22	17	11	9	6
1.5 Mile Run	25 min.	25 min.	25 min.	25 min.	25 min.