

DEPUTY SHERIFF

NATURE OF WORK

Under general supervision, enforces laws and maintains order, while protecting life and property.

TYPICAL DUTIES

Patrols county areas in a radio equipped cruiser car to prevent and discover the commission of crime; answers a wide variety of felony and misdemeanor complaints including robberies, domestic disturbances, automobile accidents, medical emergencies, animal control, area searches, and other incidents; arrests violators; conducts preliminary investigations while at crime scenes; interviews and interrogates witnesses; prepares reports; maintains chain of evidence pertinent to investigations; assists in surveillance work; appears in court and/or hearings as a witness; assists with crowd control; administers first aid; may be assigned to execute civil processes and court orders, i.e., summons, subpoenas, citations, civil arrest warrants, court orders affecting income and property, restitution, evictions, writs, tax levies, notices, etc.; participates in storm warning network; takes part in emergency disaster plan implementation; escorts prisoners to and from court, jail, and other jurisdictions; performs other duties as assigned.

REQUIRED KNOWLEDGE AND SKILLS

Knowledge of the laws, ordinances, rules, and regulations effective in Graham County; knowledge of the street, highway system, and geography of Graham County; knowledge of first aid techniques; knowledge of the principles, practices, methods, and techniques used in law enforcement; ability to operate equipment used in law enforcement, including computer equipment and related software; ability to keep records, prepare reports and follow specific instructions; ability to speak clearly in a well modulated voice; ability to think clearly and act quickly in emergency situations; ability to deal with the public both in person and over the telephone under normal or emergency situations.

MINIMUM QUALIFICATIONS

High School diploma or G.E.D. and possession of the Arizona Police Officer Standards Training (POST) Certification; possession of a valid Arizona driver's license, with a history of safe driving and the ability to maintain a safe driving record; willingness to reside in Graham County upon appointment. The ideal candidate will have prior experience as a law enforcement officer or will have completed Emergency Medical Technician or First Aid/CPR Training. Preference will also be given to applicants who are bilingual in English and Spanish.

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