

JUVENILE DETENTION OFFICER

NATURE OF WORK

Under general supervision, maintains the care and custody of juveniles in a detention facility.

TYPICAL DUTIES

Maintains the care and custody of juveniles in the detention facility; provides for the preparation and serving of meals; may dispense medications as assigned and in accordance with standing orders; transports juveniles to and from other facilities as necessary; supervises juveniles during work, exercise, visitation or other activities; assists in the classroom and with the facilitation of specific programs; performs frisk, strip, and area searches as necessary; inventories property; makes periodic counts of the number of juveniles housed in the detention facility; operates law enforcement radio communications systems; types reports and maintains other records related to the custody of juveniles; performs other duties as required.

REQUIRED KNOWLEDGE AND SKILLS

Knowledge of law enforcement techniques with regard to juvenile detention facilities; knowledge of rights of juveniles and the responsibilities, laws and regulations with regard to maintaining the custody of juveniles; knowledge of detention facility policies and procedures; knowledge of the street, highway system, and geography of Graham County; ability to deal impartially with individuals of various socioeconomic, ethnic, cultural backgrounds; ability to supervise and maintain the custody of juveniles; ability to maintain an even disposition when confronted with hostility; ability to enforce disciplinary measures and to physically restrain juveniles as is necessary to maintain order; ability to follow written and verbal instructions; ability to speak clearly in a well modulated voice and to operate law enforcement radio communication systems; ability to think clearly and act quickly in emergency situations; ability to maintain effective working relationships with other staff; ability to work rotating shifts; ability to type and operate computer equipment; ability to assist in classroom instruction and with the facilitation of specific programs.

MINIMUM QUALIFICATIONS

High school diploma or GED and any combination of education, professional training or work experience which demonstrates the ability to perform the duties of the position; possession of a valid Arizona driver's license, with a history of safe driving and the ability to maintain a safe driving record; willingness to reside in Graham County upon appointment; must successfully complete sixteen hours of Detention Training within one year of appointment. The ideal candidate will have prior experience in security, detention, law or regulatory enforcement. Preference will also be given to applicants with First Aid/CPR Training and who are bilingual in English and Spanish.

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